

Policy #8

Subject: Bicycle Patrol

Effective Date: March 2000

Reference: Standard Operating Procedures

Distribution: All Personnel

BICYCLE PATROL TEAM

In a concerted effort to better set forth a solid rapport with citizens of our community, police bicycle patrol is established as a recognized method of patrol in the Town of Littleton. While Bicycle Patrol provides a high visible profile, it also reinforces a positive police and community relationship. The purpose of this Standard Operating Procedure is to set forth a uniform method of training, operation and handling of the police bicycle patrol.

TRAINING

The officers shall be required to complete a training course consisting of basic riding techniques, equipment orientation and patrol tactics. Members of the Bicycle Patrol shall receive regular bicycle training.

Training may occur in conjunction with other police department training activities.

UNIFORM

Due to the high visibility of the Bicycle Patrol, it is essential that officer's only wear garments and equipment authorized by the chief of police. This policy is to promote a uniform appearance.

Officers will be issued and required to wear the following items for Bicycle Patrol:

- Bicycle helmet
- White polo shirt
- Black bicycle shorts or pants (weather permitting)
- Black hooded long sleeve bicycle shirt (weather permitting)
- "Bolero" jacket/vest (weather permitting)
- White socks
- Nylon duty gear
- Protective eye wear
- Black hard sole mountain boots (ankle high)

Optional items:

- Gloves
- Soft body armor

PATROLS

Bicycle Patrols are considered primary response units. Response time and manpower should be taken into consideration when asked to respond to an incident.

Officers should restrict their patrol to the compact area of Littleton. Areas of concern that should be patrolled:

- Apthorp Common
- Remich Park
- Elementary School
- High School and Jr. High
- Dells Park
- Mill Street
- Neighborhoods and side alleys

Periodic checks should be made to the Partridge Lake Area and the Crazy Horse Campground. These checks should be made on the day shift on weekends.

All Mountain Bicycle Patrol shifts are subject to change depending on manpower and weather. Officers should use good judgment and common sense if the weather or manpower is questionable, when reporting for duty. A supervisor should be contacted if one of these areas are questionable. The chief of police will determine what time of year the bicycle patrol begins and ends. When the weather allows the patrol to begin, bicycle patrol shifts will become a permanent part of the schedule.

SHIFTS

- 0700 - 1530 Whenever possible, officers are encouraged to perform their day shift duties on bicycle patrol during the season.
- 0830 - 1700 This is optional and must be cleared by the chief of police. Depending on manpower, the bicycle patrol officer should have a cruiser secured near his/her patrol, so that he/she can respond to calls outside his/her bicycle patrol area. Officers will adhere to the S.O.P for their shift, as outlined in the policies and procedures manual.

- 1800 - 0230 Friday, Saturday and Sunday
In the absence of an S.O.S. patrol, the bicycle patrol officer will be responsible for performing the routine door checks required by the foot patrol. The officer is restricted to the Main Street area, normally patrolled by the foot patrol, until the appropriate time to clear the Main Street area. At that time, the officer may resume a normal bicycle patrol until 2200-shift change. At 2200, the officer may resume his/her shift with the cruiser patrol, or remain on bicycle patrol.

- 1930 - 0400 In the absence of the foot patrol, the officer will conduct door checks on Main Street and then resume normal bicycle patrol until 2200-shift

change.

When a foot patrol is present, the officer will perform bicycle patrol until 2200 shift change. At 2200, the officer may resume his/her shift with the cruiser patrol, or remain on bicycle patrol.

Officers will be responsible in recording beginning and ending mileage on their log sheet, as indicated by the bicycle computer. They will also record total mileage traveled on his/her shift on his/her log sheet.

MAINTENANCE OF MOUNTAIN BICYCLES AND EQUIPMENT

Bicycles are to be stored on the police department bicycle rack when not being used. Headlight batteries are to be stored in the garage at their designated location. After being used, the officer who used the battery is responsible for recharging the battery (do not over charge the battery).

When the officer starts the shift, he/she must inspect the bicycle for safety prior to riding the bicycle. Pay close attention to tire pressure, which should be maintained at 55-60 PSI.

If any deficiencies or problems are found on the bicycle, the Department Bicycle Patrol Officer should be notified.



MOUNTAIN BICYCLE UNIFORM ISSUE LIST



	<u>ISSUED</u>	<u>SIZE</u>	<u>SERIAL NUMBER</u>
Black Helmet			
Polo Shirt			
Shorts			
Jacket			
Pants			
Nylon Duty Belt			
Nylon Double Magazine Holder			
Nylon Handcuff Holder			
Nylon Flashlight Holder			
Nylon Holster			
Nylon Belt Keepers			
Black Mountain Boots			
Bicycle Gloves			

Protective Eyewear			
Water Bottle			