

LITTLETON POLICE DEPARTMENT

2 Kittridge Lane
Littleton, New Hampshire 03561
(603) 444-7711

PROCEDURE #: 17-7

SUBJECT: Narcan

Statutory Authority: RSA 153-A

NOTE: This written directive is for the internal governance of the Littleton Police Department, and as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.

Date of issue

09-01-2017

Issuing Authority

Chief Paul Smith

Effective Date

09-01-2017

Distribution

All

I. PURPOSE

To establish guidelines and regulations governing utilization of Intranasal Narcan administered by training employees of the Littleton Police Department. The objective is to treat Opioid/Opiate overdoses.

II. POLICY

It is the policy of the Littleton Police Department that all members will be trained in the use of the Intranasal Narcan through a curriculum approved by the New Hampshire Department of Safety. Members will carry Narcan while on duty and in a manner approved by the Chief of Police and in compliance with the manufacturer's recommendations.

III. DEPLOYMENT

The Littleton Police Department will supply the Intranasal Narcan kits to the members of the department. The Quartermaster will store and distribute the kits to members.

IV. Narcan Use

- A. When using the Intranasal Narcan kit employees will maintain universal precautions, perform patient assessment, determine unresponsiveness, absence of breathing and or pulselessness.
- B. Employee(s) will update dispatch that they are dealing with a potential overdose situation.
- C. Dispatch will notify appropriate EMS to respond.

- D. Members shall follow the protocol as outlined in the Intranasal Narcan training they received in accordance to the New Hampshire Department of Public Health and New Hampshire Department of Safety guidelines.
- E. Member(s) will remain with the subject to whom the Narcan was administered in order to render appropriate first aid as necessary until EMS personnel arrive.

V. Maintenance and Replacement

- A. Each member will be responsible for inspecting the Narcan kit assigned to him/her or patrol vehicle, for signs of damage and to ensure the kit has not expired.
- B. The Quartermaster will have an inventory of Narcan kits stored at the police department. These kits shall be used to equip new members and replace any kits that are found to be expired, damaged, or when a kit is administered.
- C. Replacement kits will be available through the department Quartermaster.
- D. If a kit is lost or found to be damaged or expired, the member shall report this to his/her supervisor and send an e-mail to the Operations Captain with a brief explanation of why they need a new kit. The Operations Captain will notify the Quartermaster who will arrange for a new replacement kit to be provided immediately.
- E. In the event Narcan is administered, the appropriate documentation shall be completed as outlined in section VI. The employee shall receive a replacement Narcan kit as soon as reasonably possible.

VI. Documentation

- A. When Narcan is administered, a call for service number will be generated to document the event (Officers will complete an investigation if warranted) . All pertinent case information will be entered to include a narrative.
- B. Employees will also notify the Littleton Fire Department Operations Captain (licensing authority) of the Narcan administration. The Captain will be given the date, time, location and number of times Narcan was administered to the patient.

Sources

Vermont State Police VSP-DIR-337
RSA 153-A
New Hampshire Department of Safety

Written By

Chief Paul J. Smith

Reviewed Date

09-01-2017

Revised

09-01-2017

Authorized By:

Paul Smith
Chief of Police

